

CARLYNTON SCHOOL DISTRICT

Committee/Voting Meeting September 6, 2016 Carlynton Jr.-Sr. High School Library – 7:30 pm

MINUTES

The Carlynton School District Board of Education held its committee/voting meeting September 6, 2016 in the junior-senior high school library. President Jim Schriver, Vice President Joe Appel, Treasurer Marissa Mendoza and Directors Monica Dugan, George Honchar, Leeanne O'Brien, Nyra Schell and Kelly Zaletski were in attendance. Also present was Superintendent Gary Peiffer, Solicitor Joe Cavrigh and administrators Marsha Burleson, Kirby Christy, Michael Loughren, Hillary Mangis and Ed Mantich. The audience was comprised of two individuals.

CALL TO ORDER CALL TO ORDER - *The meeting was called to order at 7:35 pm by President Schriver. Business Manager Kirby Christy led the pledge. The roll was called by recording secretary Michale Herrmann. Director Hart was absent and Director Mendoza arrived at 7:50 pm.*

PUBLIC COMMENT ON BUSINESS BEFORE THE BOARD: *None*

APPROVAL OF MINUTES:

Director Schell moved, seconded by Director Zaletski, to approve the minutes of the August 15, 2016 Voting Meeting as presented. **By a voice vote, the motion carried 5-0-2, with Directors Honchar and O'Brien abstaining due to absence and Director Mendoza not yet present.**

Minutes of August 15, 2016
Meeting

REPORTS:

- **Executive Session** – *President Schriver said personnel, litigation, negotiation and real estate matters were discussed in the closed session.*
- **Administrative Reports**
 - **Superintendent** – *Dr. Peiffer thanked all staff for a good start to the school year. There were some scheduling issues initially although most have been resolved. Dr. Peiffer said he will be out and about in all buildings to address any concerns. The fall sports are off and running and the band festival will be held September 10.*
 - **Principals** – *Mrs. Burleson distributed a newsletter and briefly highlighted information within the document as well as mentioning that the new math curriculum will better meet the needs of students; Mr. Loughren said teachers are involved in continuing education to better serve students, and he shared that a grant application, if awarded, will create more opportunities for students with involvement of the community.*
 - **Business Manager** – *Mr. Christy said representatives from the auditing firm of Hosack, Specht, Muetzel and Wood will be in the building the third week of September to complete the district audit. The audit will reveal amount in the fund balance. He will be able to share that information with the board in early October. The district's index rate will also be made known in October.*

- Special Education/Student Services – *Dr. Mangis commended registrar Kristen Bonner for her management of new student enrollments and record keeping. The district has seen a greater influx of ESL students and parent training opportunities will begin September 14 with offerings each month. Dr. Mangis also said her office received notification from the state that the department met the requirements of IDEA and will receive funding to accommodate additional special education services.*

Dr. Peiffer noted that he will host a Diversity Meeting, to be held September 8, followed by a Parent Committee Meeting on September 20.

I. Miscellaneous

Director Honchar moved, seconded by Director Schell, to approve the additions to the 2016-2017 Conference and Field Trip Requests as submitted. (Miscellaneous Item #0916-01 REVISED) **By a voice vote the motion carried 8-0.**

Conference and FT Requests

II. Finance

Director Schell moved, seconded by Director Dugan, to approve the July 2016 Athletic Fund Report with an ending balance of \$3,364.92 as submitted; (Finance Item #0916-01)

July 2016 Athletic Fund Report

The June 2016 Activities Fund Report with an ending balance of \$64,420.45 as submitted. (Finance Item #0916-02)

July 2016 Activities Fund Report

The continued partnership with PA-Educator.net Clearinghouse which includes a Contract of Service for the 2016-2017 school year at a cost of \$1,950 as submitted. (Finance Item #0916-03)

PA-Educator Contract of Service 2016-2017

Prior to voting, President Schriver asked for clarification on this item; Dr. Peiffer explained that the clearinghouse is used to search for candidates for open positions within the district.

*And the September 2015 Real Estate Tax Refunds for the Borough of Carnegie as submitted. (Finance Item #0916-04) **By a ROLL CALL VOTE the motion carried 8-0.***

Carnegie RE Tax Refunds

III. Personnel

Director Appel moved, seconded by Director Zaletski, to approve the additions and deletions to the 2016-2017 Athletic Supplemental List as recommended; (Personnel Item #0916-01 REVISED)

2016-2017 Supplemental Athletic List

The additions to the 2016-2017 Activities Supplemental List as recommended; (Personnel Item #0916-02)

2016-2017 Supplemental Activities List

The additions to the 2016-2017 Substitute List with returning substitutes as submitted; (Personnel Item #0816-03)

2016-2017 Substitute List

Employ and award a Temporary Professional Contract to Amanda Meyers as a third grade teacher at Crafton Elementary, effective August 22, 2016, under the

Employ/TPE – Amanda Meyers

terms and conditions of the Carlynton Federation of Teachers Collective Bargaining Unit Agreement; (Personnel Item #0916-04)

Director Appel asked for clarification on the position; Dr. Peiffer said Title II funding would cover the cost of adding the position.

Employ and award a Temporary Professional Contract to Sharon Keruskin as a school nurse at the junior-senior high school, effective August 29, 2016, under the terms and conditions of the Carlynton Federation of Teachers Collective Bargaining Unit Agreement; (Personnel Item #0916-05)

Award the position of Special Education Access Secretary to Denise Warne, a Class 1 position under the terms and conditions of the Secretary-Cafeteria-Aides Collective Bargaining Unit Agreement; (Personnel Item #0916-06)

Award a Professional Employee Contract to elementary teacher Jaylynn Leslie as a result of three years of satisfactory service to the district;

Award the Class III Title 1 Aide position at Carnegie Elementary to Lara Franks under the terms and conditions of the Secretary-Cafeteria-Aides Collective Bargaining Unit Agreement; (Personnel Item #0916-07)

The Leave of Absence Requests for the 2016-2017 school year as presented; (Personnel Item #0916-08)

Move Sharon Stengel from a Class II to a Class I designation effective September 7, 2016;

Award the Class IV position of K-6 playground aide at Crafton Elementary to Justin Lambert under the terms of the Secretary-Cafeteria-Aides Collective Bargaining Unit Agreement. (Personnel Item #0916-09)

And Laura Begg, Cynthia Eddy, Christine Garland and Bill Palonis as instructors for the after-school tutoring program at the secondary level from 2:10 to 3:10 pm, four days per week, at the teacher's per diem rate. (Personnel Item #0916-10) **By a voice vote the motion carried 8-0, with Director O'Brien abstaining to the first item due to a conflict of interest.**

IV. Policy

Director Schell moved, seconded by Director Dugan, to approve the first reading of Policies 126 to 146 per the full policy review and recommendations of PSBA. (Policy Item #0916-01) **By a voice vote the motion carried 8-0.**

OLD BUSINESS: *None*

NEW BUSINESS: *The following motion was made:*

Director Schell moved, seconded by Director Appel, to accept the resignation of Antrice Hart from the board, effective September 6, 2016. **By a voice vote the motion carried 8-0.**

Employ/TPE – Sharon Keruskin

Access Secretary – Denise Warne

PE Contract – Jaylynn Leslie

Title I Aide – Lara Franks

Leave of Absence Requests

Reassign to Class 1 Secretary – Sharon Stengel

Playground Aide at Crafton – Justin Lambert

After-School Tutoring Instructors, Secondary Level

First Reading, Policies 126-146

Directors Schell and Honchar said Mrs. Hart's involvement and passion was an asset to the board. All member expressed that she will be missed. The Solicitor informed the board that they have 30 days to name a replacement or the court will assign an individual, and discussion as to who the replacement may be, must be conducted in public.

OPEN FORUM: *Employee Karen Eonta thanked the board for the sweet treat provided to employees the first week of school.
Director Honchar thanked Michale Herrmann for manning the phones while other secretaries have been out.*

ADJOURNMENT:

With no further business to discuss, Director Mendoza moved, seconded by Director Honchar, to adjourn the meeting at 9:20 pm. **By a voice vote, the motion carried 8-0.**

Respectfully submitted,

Kirby Christy, Board Secretary

Michale Herrmann, Recording Secretary